

UNIVERSITYof HOUSTON

SECURITIES TRANSFER INSTRUCTION FORM

For questions regarding this form, please contact:

Andrea Olczak
Chief Development Officer, Gift Planning
713-743-6313
aolczak@central.uh.edu

1. Please complete the form below and forward to your financial advisor.
2. Scan and email a copy of your completed form to Andrea Olczak at aolczak@central.uh.edu.

The information requested below is necessary to ensure proper acknowledgement of your gift for your tax records.

Please use this form as authorization to transfer the securities listed below from my account to UBS as a gift to the University of Houston.

DATE

TO (DONOR'S FINANCIAL ADVISOR)

TELEPHONE

EMAIL

FROM (DONOR NAME)

ADDRESS

TELEPHONE

EMAIL

NAME OF SECURITY

NUMBER OF SHARES

DATE OF TRANSFER

GIFT DESIGNATION

DONOR SIGNATURE

DATE

IMPORTANT

For proper donor recognition, transfers must include the following information:

- Donor's name and contact information
- Name of security and number of shares
- Purpose of gift / gift designation

Transfer Instructions for Financial Advisors

Please deliver by DTC to:

DTC# 0221

UBS Financial Services Inc.

Credit To Account# WX08435

Client Account Name: University Of Houston System

UBS Contact: Loretta Fredere (336) 726-8695